

On The Spot Reminder of Patient Privacy

Use this form to document the patient privacy reminders given in the normal course of business. Sometimes the Privacy Officer will see a situation and discreetly correct it on the spot. A gentle, polite reminder. Use the 5 w's to document: who, what, where, when, why. Be brief.

Situation, Issue, or Reminders Given

Clinic Name _____ Date _____

Privacy Officer _____
name signature